



BALTIMORE OFFICE OF PROMOTION & THE ARTS, INC.
BOARD MEETING - Thursday, December 5, 2019 - 9AM
MINUTES

Attending: Michael Davenport, Anana Kambon, Brian Lyles, Franklin McNeil, Jeffrey Pillas and Laurie Rush

Staff Attending: CEO Donna Drew Sawyer, Tony Covington, Barbara Cyrus, Jocquelyn Downs, Rosalind Healy, Lenora Henry, Kathleen Hornig, Brian Wentz

Absent: Tom Crawford, E. Scott Johnson, Jack Lewin, Paula Rome, Michael Shecter

Approval of Meeting Minutes

The Meeting Minutes from the September 26, 2019 meeting were approved and adopted as final.

Finance Report

- Financial Statements were reviewed.
- The audits will be completed by the end of the year.
- Preliminary numbers for Brilliant Baltimore were discussed.
- By combining the Baltimore Book Festival and Light City events, we were able to save on overhead.

Governance Report

- The Governance Committee met in early October and distributed a prospective board member list to the full Board of Directors.
- Heidi Daniel, CEO and President of the Enoch Pratt Free Library, accepted a position on the BOPA Board of Directors. She will be welcomed at the next Board of Directors Meeting in March 2020.
- An updated Board of Directors Orientation binder will be provided to all current and incoming Board members.
- Board members, Anana Kambon, Scott Johnson, Frank Mc Neil and Laurie Rush as well as CEO Donna Drew Sawyer will convene the Strategic Planning Committee in December 2019
- In 2020, BOPA Board of Directors will continue to meet on a quarterly basis. Anana Kambon, Board President thanked the staff for their exemplary work.

Other Business

- There being no additional new business, a motion to end the meeting was made and seconded.

Anana Kambon adjourned the meeting at 10:13 am.

Minutes respectfully submitted by:

<i>Barbara Cyrus</i>	December 6, 2019
Barbara Cyrus	Date