



BALTIMORE OFFICE OF PROMOTION & THE ARTS, INC.
BOARD MEETING – WEDNESDAY, September 21, 2022
BOARD MINUTES

Attending in person: Brian Lyles, Board President; Laurie Rush, Anana Kambon, Michael Davenport, Michael Shecter, Jack Lewin, Paula Rome, Tom Crawford, Franklin McNeil

Staff attending in person: Donna Drew Sawyer, Chief Executive Officer; Randi Norris, Chief of Staff; Lanece Taylor, Office Manager; Tonya Miller, Chief Marketing & Programs Officer; Brian Wentz; Chief Finance Officer

AMS staff attending in person: Michele Walter & Lynette Turner

Absent: Sandra Gibson

Welcome

Brian Lyles welcomed the group and called the meeting to order at 10:12 am.

Approval of Meeting Minutes

- June 15th minutes were approved and adopted as final.

Governance Committee Report

- Needs help reaching out to potential candidates on the new member list.
- Plans to add 5 new members by December.
- Randi Norris will work on updating the board binder.
- Stacy Handler to share top donors with the Governance Committee
- Explore adding an advisory group to the board.
- Anana will follow up with the board on deadlines and determine whom each board member will contact on the potential board list by the end of the week.
- Governance Committee will look within our corporate community network for new board member prospects.

Finance

- Closing numbers for the fiscal year were presented and the budget has been approved by the finance committee.
- The finance committee will continue to update the dashboard.
- BOPA has made great strides over the year and the bookkeeping cost have been greatly reduced.
- The budget was approved by the board.

CEO Report

- Donna briefly reviewed the CEO report.
- The board expressed how much they enjoy receiving the BOPA front burner report. We will continue to send that out to the board on a bi-weekly basis.

Other Business

- There being no other new business, Brian adjourned the meeting at 10:56 am