



LIGHT CITY®



BALTIMORE FESTIVAL OF THE ARTS, INC.
BOARD MEETING – TUESDAY, December 17, 2020 – 9:30 AM
MINUTES

Attending Via Zoom: Anana Kambon, Board President; Scott Johnson, Michael Davenport, Jack Lewin, Brian Lyles, Franklin McNeil, Laurie Rush, Heidi McDaniel and Michael Shechter

Attending Via Phone: Paula Rome

Staff Attending Via Zoom: Donna Drew Sawyer, Chief Executive Officer; Randi Norris, Deputy Director

Absent: Jeffrey Pillas, Tom Crawford

Approval of Meeting Minutes

- The Minutes from the September 15, 2020 meeting were approved and adopted as final.

Finance Committee

- Brian Wentz, Finance Director prepared the financial documents from the Finance Committee and submitted to the Board.
- Jack Lewin, Finance Director was welcomed as the BOPA Board Treasurer and Finance Committee chair
- Jack noted that in light of budget and fundraising challenges during a pandemic the Finance Committee could begin to work on scenarios to ensure the organization's sustainability and will be reviewing how revenue is recognized and applied smoothly over time.
- Jack recommended that the Finance Committee ensure we have Directors and Officers Insurance in place annually and review BOPA investments portfolios for volatility and risk.

CEO Update

- Programming continues virtually, with Free Fall Baltimore going very well and having an excellent turn out.
- We are in planning mode for programming over the coming year and exploring what BOPA will be able to do given the pandemic's impact on public gatherings. We are regularly in in contact with partners to explore events and programming that supports

BOPA's mission.

Other Business

- There being no additional new business, a motion to end the meeting was made and seconded.
 - Anana Kambon adjourned the meeting.