
BALTIMORE OFFICE OF PROMOTION & THE ARTS, INC.
BOARD MEETING – **February 6, 2024**
BOARD MINUTES

Board Members Present: Meeting held virtually

Attending Via Video Conference: Andrew Chaveas, Acting Board Chair; Jeffrey Kent; B.R. Hammed-Owens

Board Members Absent: N/A

BOPA Staff Present: N/A

Welcome

- Andrew Chaveas welcomed the group and called the meeting to order at 9:34 AM. Andrew Chaveas confirmed there was a quorum, with all board members in attendance.

Banking Signer Change

- Andrew motioned to review and vote on the adoption of the Board Resolution Letter for Banking Signer Change. Andrew Chaveas mentioned this resolution adds Todd Yuhanick as a signator for banking activities and removes Brian Lyles who has termed off, and removes Brian Wentz provided his recent resignation notice. Jeffery Kent seconded the motion.
- Andrew Chaveas took a roll call vote with results as follows:
 - B.R. Hammed-Owens: Yes
 - Jeffery Kent: Yes
 - Andrew Chaveas: Yes
- Andrew Chaveas confirmed the motion passed and the resolution is adopted.

CEO Selection

- Andrew motioned to vote on the appointment of Rachel D. Graham as the next CEO of BOPA. Andrew Chaveas mentioned Rachel D. Graham comes at the recommendation of the CEO Search Committee and her effective start date would be March 15, 2024. Jeffery Kent seconded the motion.
- B.R. Hammed-Owens did not object to the appointment but requested additional background on the selection process. Andrew Chaveas agreed to provide a summary of the selection process.
- Andrew Chaveas took a roll call vote with results as follows:
 - B.R. Hammed-Owens: Yes
 - Jeffery Kent: Yes
 - Andrew Chaveas: Yes
- Andrew Chaveas confirmed the motion passed and the appointment is confirmed.

Adjournment

- There being no additional new business, a motion to the end of the meeting was made and seconded at 9:48 AM.